



Rental Inclusions

4004 La Crescenta Avenue, La Crescenta, CA 91214 Additional Information: 818.957.9806

	Item	Quantity	Size	Notes/description	
Seating	Padded banquet chairs	150	Standard	Hotel 'style' and stackable	
	Metal folding chairs	100	Standard	Not padded	
	Upholstered wing back chairs	2	Standard	Suggest in lounge grouping by fireplace	
	Upholstered loveseat	1	5.5'	Suggest in lounge grouping by fireplace	
Tables	Round tables	15	60" diameter	29" high, seats 8 people comfortably	
	Rectangular tables	20	8'x2.5'	29" high, seats 10 people comfortably	
	Rectangular tables	6	6'x2.5'	29" high, seats 8 people comfortably	
	Rectangular table	1	4'x2'	29" high, seats 4 people comfortably	
	Folding card tables	8	34"x34"	29" high, seats 4 people comfortably	
	Wooden end table	1	36"x21"	19" high. Nice between wing back chairs	
	Blk metal, glass top table	1	53"X18"	33" high. On stage currently.	
	Marble top table	1	48"x17"	30" high, in entry, nice for gifts, pictures, etc.	
	Wooden top table	1	44"x28"	30" high, in entry, nice for sign-in books, etc.	
	Glass top coffee table	1	46"x15"	15" high, nice in front of love seat	
	Small wooden table w/drawer	1	34"x17"	30" high, nice by main room entrance door	
	Misc. furniture and audio visual equipment	Coat stand	1	Wooden	At front door
Area rug		1	76"x58"	At front door	
Area rug		1	90"x60"	Nice with group setting in front of fireplace	
Wi-Fi				Throughout meeting space	
Projector** and 12' screen		1		Screen drops from ceiling above the stage	
Sound system**				Blue tooth available / ceiling speakers	
Microphones** - interior only		4		2 corded and 2 wireless (hand held)	
Movable white board		1	40"x72"	Erasable pens not included.	
Podiums		2		Standing and table top	
Stationary baby grand piano		1		On stage, tuned and ready for use	
Air conditioning/heating				Throughout meeting space	
US and California flags		1		Both in stands	
Stone fireplace		1		Décor only, not usable	
Folding bar and mat		1	6'	May be used in main or side event rooms	
Rooms and Areas		Main event room	1	57'x30'	Stage in front - separate measurement
		Raised stage	1	28'x12'	Raised 18" above main event room floor
		Side event room (Tea room)	1	45'x20"	Connects to main event room and kitchen
	Rest rooms	3		Two in entry, one close to stage	
	Dressing/bridal room	1		Next to stage	
	Warming kitchen (no cooking)	1		Refrigerator and microwave oven included	
	ADA entrances	2		Through kitchen and side event room	
	Private parking lot	1		2 ADA + 20 regular parking spots	

All of the above items are included with your rental fee at no additional charge.

We will set up the above for you (décor not included) at no charge based on supplied floorplan.

**** Requires rehearsal one week prior to event to make sure your devices work with our devices.**

Measurements are approximate.

Maximum Occupancy: 180

December 2024